



BLUE RIDGE DESIGNS LLC.
358 Industrial Park Drive, Hillsville, VA 24343
Phone: (276) 266-3420
info@BlueRidgeDesignsLLC.com

Employment Application

*How did you hear about us? _____ Referred By: _____

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES ☐ NO ☐ If NO, are you authorized to work in the YES ☐ NO ☐ U.S.?

Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____

Have you ever been convicted of a felony? *Disclosures are not required for sealed offenses. YES ☐ NO ☐ If yes, when? Please Explain: _____

Do you have any pre-scheduled commitments, court dates, probation meetings, vacations, or days off you will need **after your hire date**? YES ☐ NO ☐ If yes, when? _____

Education

High School: _____ City, ST: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ City, ST: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Personal References and Previous Employment

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference? ☐ ☐

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference? ☐ ☐

Qualifications

- High school diploma or equivalent preferred.
- Ability to lift up to 50 lbs. and stand for extended periods.
- **English language proficiency sufficient to:**
 - Read and understand safety instructions, warning signs, and written procedures in English.
 - Communicate with management, supervisors and co-workers about safety, work assignments, and emergencies.

Disclaimer & Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ **Date:** _____